CITY OF HALLANDALE BEACH CONDITIONAL USE SUBMISSION CHECKLIST

	Folio # (required)			
	on/Subject property:			
Applicant's Name: Phone:				
Agent	's Name (if applicable): Phone:			
are respondent of the control of the	ecklist is for the convenience of applicants and the city to ensure basic submission information is provenishle for submitting proposal in total compliance with <u>all</u> the requirements of Section 32-964 of the oment Code. Failure to provide any listed items shall be cause for the city to return your application. of any deficiencies of your submission after a sufficiency review of the application occurs. The adequal will be determined by staff.	Zoning an You will b	d Land e	
Section I – General Information				
A.	Applicant has had a pre-application conference with staffYes	sNo		
1.	Fees: Proof of payment (full fee)	<u>APP</u>	<u>CITY</u>	
2.	Application has been fully completed, including full address, location, folio number and legal description of the subject property. Application must be notarized.			
3.	A certified plat of survey, prepared within one (1) year from date of application, which includes:			
	a. An accurate folio number and legal description of the subject property.b. Computation of the total area of property in square feet and to the nearest tenth of an acre.			
	c. Zoning of the property.			
4.	A cover letter as to the proposal, including a statement as to why the requested conditional use will not create any adverse effect upon surrounding properties, and how it adheres to the review standards set forth in Section 32-964.			
5.	Proof of ownership of the property with signature of all owners of record.			
6.	Written consent (notarized) of owner of record, if applicant is not the owner of the subject property; if joint and several owners, the written consent of all owners of record.			
7.	A site plan or plot plan which accurately represents the proposal, including specifying all applicable dimensions. (Scale no smaller than 1" = 50ft.)	ing		
8.	A mailing list of all property owners located within 1,000 feet of the subject proper measured from the perimeter boundaries of the property: a. Mailing List b. Map of 1,000ft radius area			
	c. Letter certifying the accuracy and completeness of the mailing list, prepared by a professional as listed in the notice requirement handout.	l		

9.	Fifteen copies are provided of documents larger 8-1/2 x 11 inches.	
10.	All copies larger than $8-1/2 \times 11$ inches are Folded to a size no larger than $8-1/2 \times 11$ inches with title block folded out.	
11.	Sheets are no smaller than 8" x 11", nor larger than 24" x 36". (Exceptions must be approved by the Director.)	

Section 32-964 Conditional Uses: Applications for conditional uses shall be reviewed with consideration given to the following:

- 1. That the use is compatible with the existing natural environment and other properties within the neighborhood.
- 2. That the use will create no substantial detrimental effects on property values in the neighborhood.
- 3. That there are adequate public facilities such as schools, roads, parks, and utilities within the service areas involved.
- 4. That there will be adequate provisions for the traffic movement, both vehicular and pedestrian, both internal to the use and the area which will serve the use.
- 5. That there will be adequate drainage systems to service the use with particular attention to the necessity for on-site retention systems to alleviate drainage and pollution problems.
- 6. That there are adequate setbacks, buffering, and general amenities in order to control any adverse effects of noise, light, dust, and other nuisances.
- 7. That the land area is sufficient, appropriate and adequate for the use and any reasonably anticipated expansion thereof.
- 8. Any other conditions as may be stipulated and made a requirement in granting any application for a conditional use, when it is considered necessary to further the intent and general welfare, including, but not limited to.